**National Nurse-Led Care Consortium AmeriCorps Programs**

**myAmeriCorps Portal Application Instructions**

Fill out the AmeriCorps Application by clicking “Apply now”. This application allows you to apply directly to the AmeriCorps program and be registered in the AmeriCorps system. Before submitting this application, please double check that your first name and last name are spelled correctly and that your social security number and birthdate are correct. Exact spelling is required for citizenship and social security verification.

1. After submitting your application, you will receive an email from AmeriCorps that contains a link to create a username and password for your personalized My AmeriCorps account. Once you have created a username and password, you must log into your account within 72 hours to complete the registration process.
2. Click on the link provided in the email and verify your information and choose your security questions.
3. On the left-hand side of your homepage, you will see a navigation box that will link you to an area to submit your references. You must select two references before submitting your application.
4. Keep in mind that during this step, you will need to provide two references (name, email address, and phone number).
5. You aren’t done yet! The next step is very important! You must submit your AmeriCorps application to the program you are applying for.
6. Navigate to “Search Listings” on the left side of the screen and search for “Name of Program”. If you are having trouble finding your program, we can send you an invitation via email to apply for this program.
7. Once you find the program you want to apply for, follow the prompts and submit your application.